

**Summary of Comprehensive Student Attendance Policy**  
**Revised 6/22/2004**

**Statement of Overall Objectives**

The Malone Central School District has developed this Comprehensive Student Attendance Policy to meet the following objectives:

- a) To increase school completion for all students;
- b) To raise student achievement and close gaps in student performance;
- c) To identify attendance patterns in order to design attendance improvement efforts;
- d) To know the whereabouts of every student for safety and academic reasons;
- e) To verify that individual students are complying with education laws relating to compulsory attendance;
- f) To determine the District's average daily attendance for State aid purposes.

**Determination of Excused and Unexcused Absences, Tardiness and Early Departures**

- a) **Excused:** An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations, approved educational trips, or other such reason as may be approved by the Board of Education. (Absences or tardiness for these reasons will be excused upon receipt of a written, signed explanation from the parent or verified doctor's note).
- b) **Unexcused:** An absence, tardiness or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacations, hunting, babysitting, haircut, work, oversleeping).

**Student Attendance Recordkeeping/Data Collection**

The record of each student's presence, absence, tardiness and early departure shall be kept in a register of attendance in a manner consistent with Commissioner's Regulations. An absence, tardiness or early departure will be entered as "excused" or "unexcused" along with the District code for the reason.

**Student Attendance/Course Credit**

- a) Classroom Attendance (Grades 6-12)

The District believes that classroom attendance is related to and affects a student's performance and grasp of the subject matter and, as such, is properly reflected in a student's final grade.

Students are expected to attend all scheduled classes. Unexcused student absences, tardiness, and early departures affect a student's classroom performance.

- b) Course Credit (Grades 9-12)

At the senior high school level, any student with more than 15 absences in a full year course may not receive credit for the course.

For Malone Central School District operated summer school and courses meeting 1/2 year or 1/4 year, the same policy will apply. This determination will be based on 8% of the days of instruction.

**Attendance Incentives**

In order to encourage student attendance, the District will develop and implement grade-appropriate/building-level strategies. These may include, but are not limited to:

- a) Exemplary attendance certificates will be provided to students with 3 or less excused absences and no unexcused absences or tardies;
- b) Monthly drawings for prizes at each grade level to reward perfect attendance;
- c) Grade-level rewards at each building for best attendance;
- d) Classroom acknowledgement of the importance of good attendance (e.g., individual certificates, recognition chart, bulletin boards);
- e) Annual poster/essay contest on importance of good attendance;
- f) Assemblies collaboratively developed and promoted by student council, administration, PTA/PTO and other community groups to promote good attendance.

**Disciplinary Consequences**

Unexcused absences, tardiness and early departures will result in disciplinary sanctions as described in the District's Code of Conduct.

**Community Awareness**

The Board of Education shall promote necessary community awareness of the District's Comprehensive Student Attendance Policy by:

- a) Providing a plain language summary of the policy to parents or person in parental relation to students at the beginning of each school year and promoting the understanding of such a policy to students and their parents/ persons in parental relation;
- b) Providing each teacher, at the beginning of the school year or upon employment, with a copy of the policy; and
- c) Providing copies of the policy to any other member of the community upon request.

# September 2011

S	M	T	W	T	F	S
				<b>1</b> 9/1 & 9/2 Staff Development Days Flanders & St. Joseph's Open House 5:30-7:00 p.m. M.S. Open House 6:00-7:00 p.m.	<b>2</b> Davis/Flanders/St. Joseph's Re-acquaintance Day 12:30-2:30 p.m.	<b>3</b>
<b>4</b>	<b>5</b> Labor Day No School	<b>6</b> First Day of School for Students	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b> Grandparents Day Patriot Day	<b>12</b> F.A. Picture Day	<b>13</b> DWSIC Meeting 3:15 p.m.  Board of Education Meeting, 7:00 p.m.	<b>14</b>	<b>15</b> Wellness Committee Meeting, F.A. Room 113 3:00 p.m.	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b> M.S. Picture Day  District-Wide Literacy Work Day	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> 1st Day of Autumn	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b> Flanders & St. Joseph's Picture Day National Honor Society 4th, 5th, 6th Grade Spelling Bee, 6:00 p.m. Memorial Garden Board of Education Meeting, 7:00 p.m.	<b>28</b>	<b>29</b> Rosh Hashanah	<b>30</b>	

## BOARD OF EDUCATION

### MEETINGS OF THE BOARD OF EDUCATION

The Malone Board of Education meets on the second and fourth Tuesday of each month. Exceptions are made to avoid conflicts with days of religious observance, state and national conferences, and extended recess periods. Meetings are generally held in the library at Franklin Academy in Malone at 7:00 p.m. Meetings may also be held at various school buildings throughout the year. In those cases, notice of the meeting location will be published in advance of the meeting date and printed on the agenda.

Your interest in the operation of your school district is appreciated, and your attendance at Board meetings is welcomed. Your support insures that the Malone Central School will continue to provide students with a high quality education - and the community with productive, contributing citizens.

### ADDRESSING THE BOARD OF EDUCATION

#### Placing an Item on the Agenda

Individuals or groups wishing to address the Board on a topic of particular interest may do so by contacting Cindy Brooks, District Clerk, and stating the topic and purpose of the desired presentation. Contact should be made no later than Wednesday prior to a Board meeting.

Requests to speak to the Board at a meeting should include the speaker's name or names, phone number, group or organization name, and a brief statement of action requested of the Board.

Residents who make a presentation to the Board are encouraged to provide written information, in advance, if it will help to understand the concern being presented. The district will provide necessary replication of materials for Board members.

#### Board Meeting Participation

Persons wishing to address the Board regarding a particular item on the meeting agenda should use the sign-up sheet provided at the meeting by the Board Clerk. The sign-up sheet is not intended to exclude participation, but to facilitate the meeting process by notifying the Board that someone wishes to address them on a topic before action is taken or discussion is terminated.

Copies of the agenda are available to the public in each of the District's Buildings at least two days prior to the meeting, on the website and will be provided at the meeting.

# October 2011

S	M	T	W	T	F	S
<b>NOW is the time to order your F.A. Yearbook at a cost of \$60. Please visit the F.A. web page to order your yearbook online or obtain an order form. Please contact Brett Buschbascher or Jim Heden, Yearbook Advisors, at 483-7807 for assistance or additional information.</b>						<b>1</b> Scholastic Aptitude Test (SAT)
<b>2</b>	<b>3</b>	<b>4</b>  St. Lawrence University College Night 6:00-8:00	<b>5</b> Davis Picture Day  St. Joseph's AIS Parent Meeting, 6:00 p.m.  SUNY Plattsburgh College Night 6:30-8:30	<b>6</b> Interim Period Ends Hypnotist Michael Blaine Show 6:30 p.m.  1/2 Day Staff Development 11:00 Dismissal	<b>7</b> Native American Day - No School	<b>8</b> Yom Kippur
<b>9</b>	<b>10</b> Columbus Day No School	<b>11</b>  DWSIC Meeting 3:15 p.m.  Board of Education Meeting, 7:00 p.m.	<b>12</b> Interim Reports Distributed	<b>13</b>  Flanders AIS Parent Meeting, 6:00 p.m.	<b>14</b>	<b>15</b> Preliminary Scholastic Aptitude Test (PSAT)
<b>16</b> National Boss Day	<b>17</b>  St. Joseph's Book Fair 10/17 - 20	<b>18</b>	<b>19</b> St. Joseph's PBIS Rollout/Dessert Buffet/Book Fair, 4:30-7:00	<b>20</b> Wellness Committee Meeting, F.A. Room 113 3:00 p.m.	<b>21</b> Staff Development Day - No School for Students	<b>22</b> American College Test (ACT) Homecoming Football Game & Dance
<b>23</b>	<b>24</b>  Halloween	<b>25</b>  Board of Education Meeting, 7:00 p.m.	<b>26</b>	<b>27</b> Davis Open House PreK&K 5:00-6:00 p.m. Grades 1&2 6:30-7:30 p.m.  Davis AIS Parent Meeting 6:00 p.m.	<b>28</b>	<b>29</b>

## NOTICE FOR DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Malone Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Malone Central School District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Malone Central School District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories—names, addresses and telephone listings—unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Malone Central School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by October 1. Malone Central School District has designated the following information as directory information: [Note: an LEA may, but does not have to, include all the information listed below.]

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone Listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent educational agency or institution attended

# *November 2011*

<i>S</i>	<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	<i>S</i>
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> 1st Quarter Ends	<b>5</b> Scholastic Aptitude Test (SAT) Armed Services Vocational Aptitude Battery (ASVAB)
<b>6</b> Daylight Saving Time Ends	<b>7</b>	<b>8 Election Day</b> DWSIC Meeting 3:15 p.m. Board of Education Meeting, 7:00 p.m.	<b>9</b> Report Cards Distributed Elementary & M.S. Report Card Conferences <b>11:00 Student Dismissal</b>	<b>10</b> <i>1/2</i> Day Staff Development 11:00 Dismissal	<b>11 Veterans Day No School</b>	<b>12</b>
<b>13</b>	<b>14</b> Winter Sports Begin	<b>15</b>	<b>16</b>	<b>17</b> Wellness Committee Meeting, F.A. Room 113 3:00 p.m. F.A. Fall Concert Wind Ensemble/Concert Choir Auditorium, 7:00 p.m.	<b>18</b>	<b>19</b> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: auto;">Area All-State Music Festival 11/18 &amp; 11/19 Beekmantown Central, 9:00-5:00</div>
<b>20</b>	<b>21</b> F.A. French Night 6:30 p.m.	<b>22</b>  Board of Education Meeting, 7:00 p.m.	<b>23</b>	<b>24 Thanksgiving Day</b>	<b>25</b>	<b>26</b>
			<div style="border: 1px solid black; padding: 5px; width: 100%;">Thanksgiving Vacation</div>			
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>  Deadline for Yearbook Parent Ads			

**ASBESTOS MANAGEMENT PLAN NOTICE**

TO: Parents, Students, Faculty and Staff:

Federal regulations require that schools be inspected for the presence of asbestos, a toxic material that has been used in the construction industry for a number of years. This school has been inspected for asbestos containing materials and the results of the inspections are contained in the Asbestos Management Plan. This plan has been sent to the State authority in charge of Asbestos Abatement.

The Asbestos Management Plan includes the results of all the inspections conducted on all the school buildings. It also contains the results of the material samples which were taken during the inspections and the plans for asbestos abatement.

The Asbestos Management Plan is available for review during regular working hours at the School Office. A copy of the Asbestos Management Plan will be made, on request, for a nominal fee to cover the cost of copying and handling.

Recent scientific and medical evidence has shown that asbestos containing materials can be harmful to the human body. The Asbestos Management Plan shows the amount of asbestos present in this school building, as well as the specific locations of the asbestos. Our Local Education Authority (LEA) has decided to undertake a series of actions. These actions will significantly reduce the impact that asbestos containing materials can have and thus continue to maintain the standard of safety that is expected of this institution.

For more details regarding the Asbestos Management Plan and the specific abatement decisions, please contact: David Brooks, Asbestos Designee, P.O. Box 847, Malone, NY 12953, (518) 483-7804.

**ANTI-DISCRIMINATION & ANTI-HARASSMENT**

The Malone Central School District does not discriminate on the basis of sex, age, race, creed, color, national origin, religion or disability in the educational programs or activities which it operates, and it is required by Title IX of the Educational Amendments of 1972 not to discriminate in such a manner. This policy of non-discrimination includes the following areas: recruitment and appointment of employees; employment pay and benefits; counseling services for students; access by students to educational programs, course offerings and student activities.

The District sexual harassment policy prohibits employees, students, and other individuals from making unwelcome sexual advances, requests for sexual favors, threats and other verbal or physical conduct of a sexual nature to other employees or students.

The District official responsible for the coordination of activities relating to compliance with Title IX is Mr. Jerry Griffin, Central Office Administrative Assistant. Hee will provide information, including complaint procedures to any student or employee who feels that his/her rights under Title IX may have been violated by the District or its officials.

The District guarantees every student the right to a free public education. If questions arise regarding this, please contact the Title IX Coordinator.

# December 2011

S	M	T	W	T	F	S
				1	2	3
				NYSSMA Conference All State, Rochester, NY December 1-4		
4	5	6 National Honor Society Induction Ceremony, F.A. Auditorium 6:30 p.m.	7 M.S. Winter Concert M.S. Auditorium 7:00 p.m.	8 F.A. Winter Concert Symphonic Band/ Concert Choir F.A. Auditorium 7:00 p.m.	9 Interim Period Ends	10
11	12	13 Interim Reports Distributed  DWSIC Meeting 3:15 p.m. Board of Education Meeting, 7:00 p.m.	14  St. Joseph's Winter Concert, M.S. Auditorium, 7:00 p.m.	15 Wellness Committee Meeting, F.A. Room 113 3:00 p.m. Flanders Winter Concert M.S. Auditorium 7:00 p.m.	16	17
18	19 District-Wide Literacy Work Day	20	21 Hanukkah Begins 1st Day of Winter	22	23	24
<b>Christmas Vacation</b>						
25 Christmas Day	26	27	28	29	30	31
<b>Christmas Vacation</b>						
		Board of Education Meeting, 7:00 p.m.				

**Notification of Rights under FERPA  
for Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.

Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the School to amend a record should write the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted as its agent to provide a service instead of using its own employees or officials (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the Malone Central School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the *School District* to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, DC 20202-5920.

**FREEDOM OF INFORMATION**

Each year the school receives requests from various agencies for information regarding enrolled students. For example, the armed services request names and addresses of graduating seniors. If a parent or student (over 18) does not want this information released, **THAT PERSON MUST NOTIFY THE SCHOOL BUILDING OFFICE IN WRITING.**

# *January 2012*

<i>S</i>	<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	<i>S</i>
<b>1</b> New Years Day	<b>2</b> New Years Day (Observed) No School	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b> 5th Grade Band Open House, Flanders Gym, 2:30 p.m.  DWSIC Meeting 3:15 p.m. Board of Education Meeting, 7:00 p.m.	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b> Martin Luther King Jr. Day No School	<b>17</b>	<b>18</b>	<b>19</b> Wellness Committee Meeting, F.A. Room 113 3:00 p.m. Swinging Sounds/Jazz Ensemble, M.S. Auditorium 7:00 p.m.	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>  <div style="border: 1px solid black; width: 100px; height: 15px; margin: 5px auto;"></div> Board of Education Meeting, 7:00 p.m.	<b>25</b>	<b>26</b>	<b>27</b> 2nd Quarter Ends	<b>28</b> F.A. Epsilon Ball 8:00 p.m.
<b>29</b>	<b>30</b>	<b>31</b>	<b>Regent's Exams</b>			

**VISITING**

School personnel are always interested in meeting with parents. If you wish to confer with teachers or support personnel, please phone for an appointment. This avoids interruption of class work and makes it possible to devote the proper amount of time to such a conference.

**For security and safety purposes, all visitors to any part of the school buildings are requested to utilize the designated entry and to report to the office. You will be required to sign in and obtain a visitors pass. You may be required to provide proper identification.**

**TOBACCO-FREE SCHOOLS**

Smoking/tobacco use is prohibited within and on all District owned, rented, or leased buildings, property, and vehicles. This prohibition applies to public, staff, and students, and extends to private vehicles when on school property.

**SPORTS PHYSICALS**

All students who plan on trying out for an interscholastic athletic team must have an approved physical exam. Physical exams are offered at various times throughout the year by the district's physicians. Students who are in need of a physical exam must turn in all necessary paperwork at least two weeks prior to the start of the sports season. Students who fail to turn in appropriate paperwork at least two weeks prior to the start of the season will be permitted to try out after they obtain a physical exam from their own physician (with approval from the district's physician) as long as the try out process has not been completed by the time the student obtains an approved physical exam.

Winter season deadline – 10/31/11  
Spring season deadline – 2/27/12

**SPORTS SCHEDULES**

*2011-2012 Franklin Academy Athletic Schedules are available on-line at [www.highschoolsports.net](http://www.highschoolsports.net)*

1. Log on to [www.highschoolsports.net](http://www.highschoolsports.net)
2. Type in "12953"
3. Click on "Franklin Academy High School"
4. Options include Next 5 Days, Month or Season

Fall schedules will be on-line September 1, winter schedules will be on-line in November and spring schedules will be on-line in March.

If you do not have access to a computer, please call the Franklin Academy Athletic Director, Eileen Kilcullen, at 483-7807, extension 2, and a schedule will be mailed to you.

If you have any questions or problems with the website, please call Eileen Kilcullen at the number above.

**CODE OF CONDUCT**

The Malone Central School District Code of Conduct approved by the Board of Education on June 8, 2004 and the Code of Conduct Summary are available by contacting Central Office Administrative Assistant Jerry Griffin.

In Compliance with Federal Law, P.L. 94-142, and Section 504 of the Rehabilitation Act of 1973, it is mandatory to provide educational programs for children under 21 years of age who may be disabled and who live in the Malone Central School District. If you suspect that your child has a possible mental, physical or emotional disability, please contact Mrs. Marice Bright at 483-9487.

# February 2012

S	M	T	W	T	F	S
			<b>1</b> Report Cards Distributed	<b>2</b> Groundhog Day	<b>3</b>	<b>4</b>
					FCMEA Music Festival, February 3 & 4 Brushton-Moira Central School 9:00-4:00	
<b>5</b>	<b>6</b> District-Wide Literacy Work Day	<b>7</b> F.A. Spanish Night 6:00 p.m.	<b>8</b>	<b>9</b> F.A. February Concert Wind Ensemble & Musical Preview, M.S. Auditorium, 7:00 p.m.	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14 Valentine's Day</b> DWSIC Meeting 3:15 p.m. Board of Education Meeting, 7:00 p.m.	<b>15</b> St. Joseph's Academic Showcase/ Parent Appreciation Dinner 5:30-7:00 Davis Winter Concert 1st Grade, M.S. Auditorium, 6:30 p.m.	<b>16</b> Wellness Committee Meeting, F.A. Room 113 3:00 p.m. Davis Winter Concert 2nd Grade, M.S. Auditorium, 6:30 p.m.	<b>17</b>	<b>18</b>
	<b>20 Presidents Day</b>	<b>21</b>	<b>22 Ash Wednesday</b>	<b>23</b>	<b>24</b>	<b>25</b>
	<b>Winter Break</b>					
<b>26</b>	<b>27</b>	<b>28</b> Board of Education Meeting, 7:00 p.m.	<b>29 Leap Day</b>			

<b>HEALTH SERVICES</b>		
<b><u>Nurse</u></b>	<b><u>School (s)</u></b>	<b><u>Telephone</u></b>
Leisa Dwyer Kim Mulverhill	Davis	483-7802
Kim Premo	Flanders	483-7803
Stephanie LaPlant	St. Joseph's	483-7806
Leisa Dwyer Kim Mulverhill	Holy Family	483-4443
Pamela Merrick	Middle School	483-7801
Michele Thomas	Franklin Academy	483-7807

**TOPICAL & EMERGENCY MEDICATIONS**

Protocol approved by school physicians, Dr. Glenn Champagne, Dr. Gerald Cahill and Dr. Emile Benardot, allow the use of topical and emergency medications by Health Office Personnel when providing first aid to students and staff.

Please review the list of topical and emergency medications below. If you have any questions or concerns about the first aid protocol or the list of medications used, feel free to contact the individual assigned to the health office where your child attends school.

A&D Ointment	Cinder Suds	NIX/RID
Alcohol	Dacriose	Orthodontic Wax
Aloe Vera Gel	Deodorant	Rhuli Cream/Spray
Ammonia Inhalants	Epi Pen	Saline Solution
Antibiotic Ointment	Foille Cream/Spray	Solarcaine Spray
Antiperspirant	Hand Lotion	Sting Relief Swabs
Baby Powder	Hydrogen Peroxide	Vaseline
Blistix	First Aid Cream	Second Skin Non-Stick Pads
Calamine Lotion	Medicated Soap	

**MEDICATION POLICY**

Students requiring medication during school hours must have a signed physician's order to take the medication at school, parent request in writing for the medication to be given and the medication in the original container brought to the school Health Office by an adult. Failure to meet any of these requirements will prohibit the child from receiving the medication at school.

**IMMUNIZATIONS**

State Regulations require proof of immunization before a child enters or enrolls in school. If you need details about the dates and types of shots, please contact the appropriate nurse or building principal.

**PHYSICAL EDUCATION EXCUSES**

Written parent requests to have their child excused from physical education class may be approved by the building nurse for one class only as specified in the District's Physical Education Policy. Subsequent excuses must be received in writing from a physician listing the diagnosis and the period of time the child is expected to be excused from class. Children with current excuses from a physician for physical education class will also be restricted from physical activity at recess.

**HEAD LICE**

Head lice have become an increasing concern nation wide. Routine, random head lice checks are done throughout the District by the nursing staff. Students found to have nits (eggs) in their hair will be sent home for treatment with an appropriate medicated shampoo or creme rinse followed by nit removal with a fine tooth comb. Siblings and other children who live in the same home will also be checked by nursing staff and sent home if necessary. Students who have been appropriately treated and who show evidence of nit removal may return to school the next day. All students sent home with head lice are expected to be treated and to return to school in 48 hours. Nursing staff will continue to check to make sure that all remaining nits are removed during the next few days until the child is nit free. Failure to receive treatment or to show reduction in nits will be cause to further exclude the child from school. Parents are encouraged to contact the school nurse in their child's building if they have concerns or questions and also to let the nurse know if their child has come in contact with head lice.

**PHYSICALS**

Students in pre-k and/or kindergarten, second, fourth, seventh, and tenth grade as well as new entrants are required to have a physical examination during the school year. This exam may be conducted by your family physician/pediatrician or by the school physician. If your child has had a physical within the last twelve months, please contact your school nurse who will provide an appropriate form for your doctor to complete. Regular school physicals will be conducted starting with new entrants. A complete physical exam includes eyes, ears, throat, heart, lungs, hernia (boys), posture, and extremities. Please discuss the parts of a complete physical with your child to help prevent any misgivings by him/her regarding a school physical. You will be notified of any abnormal results. If you have any questions or concerns, please contact the school staff member listed above.

# March 2012

<b>S</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>T</b>	<b>F</b>	<b>S</b>
				<b>1</b>	<b>2 Read Across America Day/Dr. Seuss Birthday</b>  NYS Band Directors Association State Honor Band/Symposium (7-12), Syracuse, NY March 2-4	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> Interim Period Ends	<b>10</b>
<b>11 Daylight Savings Time Begins</b>	<b>12</b> Spring Sports Begin	<b>13</b> Interim Reports Distributed DWSIC Meeting 3:15 p.m.  Board of Education Meeting, 7:00 p.m.	<b>14</b>	<b>15</b>  1/2 Day Staff Development 11:00 Dismissal	<b>16</b> Staff Development Day - No School for Students	<b>17</b> St. Patrick's Day
<b>18</b>	<b>19</b> District-Wide Literacy Work Day	<b>20 1st Day of Spring</b>	<b>21</b> M.S. Academic Showcase 6:00-8:00 p.m.	<b>22</b> Wellness Committee Meeting, F.A. Room 113 3:00 p.m.	<b>23</b> F.A. Musical F.A. Auditorium 7:00 p.m.	<b>24</b> F.A. Musical F.A. Auditorium 2:00 & 7:00 p.m.
<b>25</b>	<b>26</b>	<b>27</b> Board of Education Meeting, 7:00 p.m.	<b>28</b>	<b>29</b> Davis Kindergarten Concert, M.S. Auditorium, 6:00 p.m.	<b>30</b>	<b>31</b>

Keep your kids safe. Get their seasonal flu shots every fall or winter.

## Seasonal Flu Guide for Parents

### Is seasonal flu more serious for kids?

Infants and young children are at a greater risk for getting seriously ill from the flu. That's why the New York State Department of Health recommends that all children 6 months and older get the seasonal flu vaccine.

### Flu vaccine may save your child's life.

Most people with seasonal flu are sick for about a week, and then they feel better. But, some people, especially young children, pregnant women, older people, and people with chronic health problems can get very sick. Some can even die. A flu vaccine is the best way to protect your child from seasonal flu.

### What is seasonal flu?

The flu, or influenza, is a viral infection of the nose, throat, and lungs. The flu can spread from person to person.

### Flu shot or nasal-spray vaccine?

- Flu shots can be given to children 6 months and older.
- A nasal-spray vaccine can be given to healthy children 2 years and older.
- Children younger than 5 years who have experienced wheezing in the past year - or any child with chronic health problems - should get the flu shot, not the nasal-spray vaccine.
- Children younger than 9 years old who get a vaccine for the first time need two doses.

### How else can I protect my child?

- Get the seasonal flu vaccine for yourself.
- Encourage your child's close contacts to get seasonal flu vaccine, too. This is very important if your child is younger than 5 or if he or she has a chronic health problem such as asthma (breathing disease) or diabetes (high blood sugar levels).
- Wash your hands often and cover your coughs and sneezes. This will prevent the spread of germs.
- Tell your children to:
  - Stay away from people who are sick;
  - Clean their hands often;
  - Keep their hands away from their face, and
  - Cover coughs and sneezes to protect others. It's best to use a tissue and quickly throw it away. If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.

### What are signs of the flu?

The flu comes on suddenly. Most people with the flu feel very tired and have a high fever, headache, dry cough, sore throat, runny or stuffy nose, and sore muscles. Some people, especially children, may also have stomach problems and diarrhea. The cough can last two or more weeks.

### How does the flu spread?

People who have the flu usually cough, sneeze, and have a runny nose. The droplets in a cough, sneeze or runny nose contain the flu virus. Other people can get the flu by breathing in these droplets or by getting them in their nose or mouth.

### How long can a sick person spread the flu to others?

Most healthy adults may be able to spread the flu from one day before getting sick to up to 5 days after getting sick. This can be longer in children and in people who don't fight disease as well (people with weaker immune systems).

### What should I use to clean hands?

Wash your children's hands with soap and water. Wash them for as long as it takes to sing the "Happy Birthday" song twice. If soap and water are not handy, use wipes or gels with alcohol in them unless they are visibly soiled. The gels should be rubbed into hands until the hands are dry.

### What can I do if my child gets sick?

Make sure your child gets plenty of rest and drinks lots of fluids. Talk with your child's doctor before giving your child over-the-counter medicine. If your children or teenagers may have the flu, never give them aspirin or medicine that has aspirin in it. It could cause serious problems.

### Can my child go to school/day care with the flu?

No. If your child has the flu, he or she should stay home to rest. This helps avoid giving the flu to other children.

### When can my child go back to school/day care after having the flu?

Children with the flu should be isolated in the home, away from other people. They should also stay home until they are symptom-free for 24 hours (that is, until they have no fever without the use of fever-control medicines and they feel well for 24 hour.) Remind your child to protect others by covering his or her mouth when coughing or sneezing. You may want to send your child to school with some tissues, wipes or gels with alcohol in them if the school allows gels.

For more information about the flu, visit <http://www.health.ny.gov/diseases/communicable/influenza/seasonal/> or, [www.cdc.gov/flu](http://www.cdc.gov/flu).

# April 2012

S	M	T	W	T	F	S
1 Palm Sunday	2	3	4	5	6 Good Friday	7 Passover
8 Easter	9	10	11	12	13	14
<b>Spring Break 4/6—4/15</b>						
		Board of Education Meeting, 7:00 p.m.				
15	16 Flanders Book Fair 4/16—4/20	17	18	19 Wellness Committee Meeting, F.A. Room 113 3:00 p.m.  Flanders Academic Exhibition Night/Parent Appreciation Dinner, 5:00—7:30 p.m.	20 3rd Quarter Ends	21
22	23 St. Joseph's BOGO Book Fair 4/23—26	24  Board of Education Meeting, 7:00 p.m.	25 Administrative Professionals Day  Report Cards Distributed 11:00 a.m. Dismissal PK-5 Elementary Report Card Conferences  St. Joseph's Family Fun Night 4:30-6:30 p.m.	26  F.A. Spring Concert Symphonic Band & Concert Choir, 7:00 p.m.	27	28
29	30					

**SCHOOL LUNCH PROGRAM**

<http://www.malonecsd.org/html/cafeteria.html>

The lunch program within the schools of Malone Central School District is an integral part of our total educational program. Breakfasts and lunches will be provided that are nourishing and well-balanced, at moderate prices, and in pleasant surroundings. The foods that our children need for proper growth and development shall be served in an appetizing manner so that they will be readily accepted. The educational aspects of the school lunch program will be the responsibility of each school principal.

**FREE AND REDUCED MEALS PROGRAM**

**CRITERIA FOR DETERMINING ELIGIBILITY**

The School Lunch Program will use eligibility criteria established by the New York State Education Department for determining eligibility for free and reduced price meals or free milk. The only specific criteria to be used shall be gross family income and the number of individuals in the family, and shall be uniformly applied by the School Lunch Manager. The eligibility may be changed from year to year by the State Education Department in accordance with the United States Secretary of Agriculture's annual guidelines.

**APPLICATION PROCEDURE**

- A. At the beginning of each school year the School Lunch Program shall transmit a letter to the parent (home) of each child together with Family Eligibility Criteria and forms. These forms are utilized to make application for consideration of eligibility for each child for free or reduced price meals and/or free milk.
- B. Parents will be required, as a condition of eligibility, to fully complete the application for their child(ren) and return such forms to the Designated Reviewing Official, Cindy Brooks, District Clerk, for review. Such applications and action will be maintained by the school for a period of no less than four (4) years.
- C. Applications may be filed or changed any time during the year.
- D. When the information furnished by a family in its application indicates that the family meets the eligibility criteria for either free or reduced price meals or free milk, the child for whom that application is filed shall be provided the free or reduced price meals or free milk to which the information indicates he/she is entitled. All children from a family shall receive the same benefits if each is attending a participating school. Subsequently, Mr. Timothy Whipple, Business Administrator, may seek verification of the data on the application at any time during the school year. Families refusing or failing to provide this information shall NOT be permitted to continue to receive free or reduced priced meal benefits.

MyNutrikids

The Malone Central School District provides a link to a website called "MyNutrikids.com" to allow parents to:

- View purchase history
- Check account balances
- Sign up for email notifications when balances get low.

These benefits are available regardless of whether payment is made electronically through their website or by check at the school.

Payments can be made electronically via credit card or PayPal. MyNutrikids.com charges a convenience fee of \$1.75 for each time a payment is made electronically.

Payments can be made at no charge to the child's account at the child's school cafeteria. Please note that one check must be written per school. If payment is made to the school cafeteria, please note that the check should be made payable to *Malone Central School District*.

- Include the child's name on the check
- Include the child's account number

If you have any further questions, or need your child(ren)'s ID number, please contact Food Service Director, Rick Wilkins, or Sue Shantie at 483-7807 ext. 2405.

Please visit [MyNutrikids.com](http://MyNutrikids.com) to register and access your account(s).

SCHOOL LUNCH PRICES	
Elementary K - 5 Lunch	\$1.75
Secondary 6 - 12 Lunch	\$2.00
Adult Lunch	\$3.25
Student Breakfast	\$1.00
Adult Breakfast	\$2.00
Reduced Breakfast K - 12	\$.25
Reduced Lunch K - 12	\$.25
Milk only	\$.35
Adult Milk	\$.45
<b>"BONUS MEAL" PLAN</b> (Prepayment of \$15 or More)	
For every \$15.00 that is prepaid, per child, that student will receive one (1) free meal.	

**REMINDER!!! FREE BREAKFAST FOR ALL STUDENTS EVERY FRIDAY!!!**

# May 2012

S	M	T	W	T	F	S
		1	2	3	4	5 Scholastic Aptitude Test (SAT)
					NYSSMA Solo Music Festival May 4, 4:00 - 9:30 May 5, 9:00 - 5:00 Beekmantown Central School	
6	7 National Children's Book Week May 7 - 14	8 National Teachers Day DWSIC Meeting 3:15 p.m. Budget Hearing & Board of Education Meeting, 7:00 p.m.	9	10 M.S. Spring Concert M.S. Auditorium 7:00 p.m.	11	12 Nurses Day
13 Mother's Day	14 National Transportation Week May 13 - 19	15 Annual District Meeting & Election/Budget Vote F.A. Gym Lobby Noon - 8:00 p.m.	16 Elementary Spring Musicales 5th Grade Band/ Flanders & St. Joseph's Choirs, M.S. Auditorium, 7:00 p.m.	17 Wellness Committee Meeting, F.A. Room 113 3:00 p.m. F.A. Spring Concert Wind Ensemble & Women's/ Men's Choir, 7:00 p.m.	18 Interim Period Ends NYSSMA Major Ensemble Festival Plattsburgh H.S. 8:00 - 5:00	19 F.A. Jr./Sr. Prom 8:00 p.m.
20	21	22 Interim Reports Distributed  Board of Education Meeting, 7:00 p.m.	23 Jazz Band & Swinging Sounds Award Concert F.A. Auditorium, 7:00	24	25	26 Franklin Academy Performance Tour May 25 - 28 Toronto, Canada
27	28 Memorial Day No School	29	30	31		

**PARENT AND COMMUNITY PARTICIPATION**

Parent and community participation in the educational program for our students and in the operation of the schools in the district is a critical component in serving our students and the community. Parents are the first and most important teachers of their children. This parental role starts at birth and forms the foundation when formal education begins. Parents are invited and encouraged to remain actively involved once their children start school. This active involvement includes support at home, open communication with teachers and active participation in school activities. A stable family unit that values education provides the environment necessary for students to reach their full potential socially, emotionally and academically. The school district provides a comprehensive instructional program. In addition to the instructional program students social and emotional growth are supported by school counselors and outside agency personnel. Families are supported through the continuing commitment to the Community Schools program which features four Parent Facilitators and a Latchkey service.

**School Improvement Committees**

(All committees have slots reserved for parents to serve.)

Building	Contact Name	Telephone #
Davis	Caralee Kardash	483-7802
Flanders	Jack Cummings	483-7803
St. Joseph's	Carol VanRiper	483-7806
Middle School	Bob Stewart	483-7801
Franklin Academy	Wade Bush	483-7807
District-Wide	To Be Determined	

**SCHOOL PSYCHOLOGISTS**

Jack Cummings	483-7806
Mary Jane Latreille	483-7807
Kaye Santamoor	483-7807
Julie Van Der Ghinst	483-7802

**Parent Teacher Organizations**

Building	Contact Name	Telephone #
Davis	Nicole Spinner	483-7802
Flanders	Nicole Spinner	483-7803
St. Joseph's	Debbie Maguire	483-7806
Middle School	Betsy Brabon	483-7801
Franklin Academy	Candy Gadway	483-7807

**SCHOOL COUNSELORS**

Andree Tower	Davis	483-7802
Susan Henning	Flanders	483-7803
To Be Determined	St. Joseph's	483-7806
Amy Hayes	Middle School (A-L)	483-7801
Andrea Martin	Middle School (Le-Z)	483-7801
Jane Dievendorf	F.A. (names A-G)	483-7807
Susan Jones-King	F.A. (names H-O)	483-7807
Timothy McCarthy	F.A. (names P-Z)	483-7807

**PARENT FACILITATORS**

The Malone Central School District operates a Community Schools program serving the entire district. Parent facilitators are an integral part of the home-school connection and provide support for parents and family.

The parent facilitators are available to assist parents with support related to their children's education, as well as, support to the family in areas that extend beyond education. The parent facilitators are able to access school district resources and resources of outside agencies to support families.

If you have a question or concern, please do not hesitate to contact one of the following Parent Facilitators for assistance:

Helen Tracy	Davis	483-7802
Debbie Maguire	Flanders	483-7803
	St. Joseph's	483-7806
Betsy Brabon	Middle School	483-7801
Candy Gadway	Franklin Academy	483-7807

# June 2012

S	M	T	W	T	F	S
		6/1—6/8 F.A. Art Happening Juried Art Exhibit			<b>1</b> National Honor Society Academic Hall of Fame Dinner & Ceremony, Gallaghers Restaurant, 6:00 p.m.	<b>2</b> Scholastic Aptitude Test (SAT)
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> F.A. Art Happening Closing Reception & Awards 6:00 p.m.	<b>8</b> F.A.'s Got Talent F.A. Auditorium 7:00 p.m.	<b>9</b> American College Test (ACT)  M.S. June Dance 6:00-8:00 p.m.
<b>10</b>	<b>11</b> F.A. Academic Awards 6:30 p.m.	<b>12</b> DWSIC Meeting 3:15 p.m. Board of Education Meeting, 7:00 p.m.	<b>13</b>	<b>14 Flag Day</b> <b>Regent's Exams</b>	<b>15</b>	<b>16</b>
<b>17 Father's Day</b>	<b>18</b> 6/18 & 6/19 Kindergarten Graduation, 9:00 a.m.	<b>19</b>	<b>20 1st Day of Summer</b> Flanders 5th Grade Awards Assembly, 9:00 a.m.	<b>21</b> St. Joseph's 5th Grade Awards Assembly, 9:00 a.m.	<b>22 Last Day of School</b> Elementary Report Cards Distributed M.S. Awards Ceremony 8:00 a.m. F.A. Graduation Practice 9:00 a.m.	<b>23 F.A. Graduation 10:00 a.m.</b>
<b>24</b>	<b>25</b>	<b>26</b> Board of Education Meeting, 7:00 p.m.	<b>27</b> St. Joseph's Grades 3 & 4 Awards Assembly, 9:00 a.m.	<b>28</b> 8th Grade Celebration 6:00 p.m.	<b>29</b>	<b>30</b>

**TRANSPORTATION**

BUS CONDUCT

While the law requires the school district to furnish transportation it does not relieve parents of students from the responsibility of supervision until such time as the child boards the bus in the morning and after the child leaves at the end of the day.

Once a child boards the bus --- and only at that time --- does he or she become the responsibility of the school district. Such responsibility shall end when the child is delivered to the regular bus stop at the close of the school day.

In view of the fact that a bus is an extension of the classroom, the Board shall require children to conduct themselves on the bus in a manner consistent with standards for behavior established by the administration.

School buses are equipped with video camera capability in order to monitor student behavior and vehicle safety concerns. Violations of the school code of conduct, as well as participation in any illegal activities, will be dealt with in accordance with applicable laws and school regulations.

BUS TRANSPORTATION POLICY

Transportation is one of the most important and responsible services that the school provides for our children. Many factors must be taken into consideration when developing bus routes. The most important factor is to assure that the transportation system **SAFELY** delivers all eligible pupils to and from school.

Students eligible for bus transportation will be picked up and dropped off at their homes or at designated bus stops near their homes.

EXCEPTIONS will be considered only if they meet the following guidelines:

1. Emergency arrangements may be approved by the building principal.
2. Long-term changes must be requested in writing to the office of the Transportation Supervisor.
3. All pre-kindergarten and kindergarten students are provided transportation. Grades 1-8 are required to walk if within one mile of building. Grades 9-12 are required to walk if within 1.5 miles of building.

TRANSPORTATION IN PRIVATE VEHICLES

Those persons transporting students in private vehicles assume liability and any resulting costs for any accidents or injuries which may occur while transporting students to District sponsored events. Students who are transported to extra-curricular activities outside the school district and wish to return via private transportation must obtain prior approval of an administrator.

ONE CALL NOW

Malone Central will be using the "One Call Now" messaging system to alert parents and guardians about important messages from our schools and district office, i.e. school closings, open house reminders. It is important that your contact telephone number be accurate. Please contact us at 483-7800 option 2 if you do not receive the call, if your information changes or if you would like to add other contact numbers.

SCHOOL BUS SAFETY

**WAITING FOR THE BUS**

- Be on time
- Wait quietly away from the road
- Don't move towards the bus until the driver opens the door

**LOADING**

- Use the handrail
- Don't bring large or sharp objects (must be held on lap)
- Sit down immediately

**RIDING**

- Don't distract the driver
- Keep body inside the bus
- Don't bother other passengers
- Keep the aisle clear and bus clean

**UNLOADING**

- Stay seated until the bus stops
- Don't carry awkward loads, use a knapsack or tote bag
- Check for traffic before you step
- Move away from the bus immediately
- Go directly home or to school building
- PK-5 students are not allowed to leave the bus until the driver has verified an adult is present at the drop-off location

**CROSSING**

- Move ahead of the bus until you can see the driver and the driver can see you
- Wait for the driver's signal
- Cross in front of the bus and stop in front of the headlight to be sure all traffic is stopped. In case of danger, listen for the horn.
- If clear - cross quickly
- If not clear or if you hear the horn (danger signal) return in the direction you came from.

EMERGENCY CLOSINGS

Radio Stations WICY 1490, WMSA 1340, WSLU 90.9 FM and WVNV 96.5 will be used for announcing school closings and school delay information. WPTZ Channel 5, News 10 Now and Cable channel 30 will also carry this information during their news broadcasts. In addition, the "One Call Now" messaging system will be used.

Parents are reminded to keep their child's principal informed of the address to which their child is to be sent in the event of an emergency school closing. Telephones are not available for students to use in the event of an emergency; therefore, arrangements must be made ahead of time.

# July 2012

S	M	T	W	T	F	S
<b>1</b>	<b>2</b>	<b>3</b> Secondary Report Cards Distributed	<b>4</b> <b>Independence Day</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>  Board of Education Meeting, 7:00 p.m.	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> <b>Attention Parents!</b>	<b>19</b>	<b>20</b>	<b>21</b>
Students who will be entering sixth grade and who have turned eleven on or before September 1st must be immunized with the Tdap vaccine to continue school enrollment. Students who will turn eleven after the start of school will have to be immunized by their eleventh birthday to continue school enrollment. If you have any questions with regards to vaccination, please contact the appropriate school nurse or building principal.						
<b>22</b>	<b>23</b>	<b>24</b>  Board of Education Meeting, 7:00 p.m.	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

Dear Resident:

The Malone Central School District is pleased to provide you with the 2011-2012 calendar. Beyond the numerous events listed on the monthly pages, you will find many other valuable pieces of information throughout this calendar. Directly below this letter you will see a listing of Board of Education members and administrators. I trust that you will find the district calendar to be a resource throughout the school year.

The arrival of the calendar signals the start of another school year. This is a time of excitement and anticipation for the students, their parents, the staff, and for me! There will be correspondence from the building administrator where your child or children will be attending. You will also have opportunities to visit the school(s) where your child or children will be attending. I urge you to read mailings carefully and to contact school staff with any questions you have. I also urge you to visit the schools during reacquaintance day and/or open house events. With parents, staff and students working together this should be an outstanding year for your child or children.

The new school year will have many familiar and traditional aspects. An area of concentration for us will be to improve the reading and math achievement of our students. Toward this goal a committee of about 30 staff members has been fine tuning a District Literacy Plan that is based on research. As we all know, if students are not competent readers, then there is the likelihood that they will struggle some with their academic work. We intend to follow the instructional guidelines under the new Response to Intervention (RTI) initiative that stems from the reauthorization of the Federal Individuals Disabilities Education Act (IDEA) to ensure that our students will receive quality literacy instruction. We are realigning some of our resources through a modification of our master schedules coupled with restructuring our interventions in some of our buildings in the true spirit of RTI and differentiated instruction so that we will do a better job teaching our students to read and do math at benchmark. This is the third year of Renaissance for Literacy in our school district! Please take some time at home to either read with your child or children or to encourage them to read. This is one of the most important activities that you can ever do with your child or children!

It is an exciting time in our school district as phase I of our \$29.2 million capital project has been substantially completed. We have brought the Middle School into the 21st century with a new addition and renovated classrooms in the existing part of the building. St. Joseph's and Flanders Elementary Schools have been renovated into more modern and cost effective facilities. Davis Elementary School has had major site work done to make this site much safer for students and adults alike. Further, the traffic flow on Webster Street should be much improved as we now have access to Finney Boulevard and Route 30 going south. Franklin Academy's baseball field has been transformed into one of the nicest playing surfaces in northern New York! Please feel free to contact any of our building principals in any of our five buildings for a tour of the work that has been done to improve our facilities with your greatly appreciated support!

In closing, we appreciate your support of our school system. Although the economy in New York State is still weak, we are proud that the Malone Central School District's Board of Education has been able to present its taxpayers with a cost effective education for our students! Enjoy the closing days of summer and welcome to the beginning of the new school year!

Sincerely,

Wayne C. Walbridge  
Superintendent of Schools

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<b>DECEMBER</b>	<i>Season Flu Guide for Parents</i>
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<b>JUNE</b>	<i>Board of Education Information</i>
<b>JULY</b>	<i>Summary of Comprehensive Student Attendance Policy</i>
<b>AUGUST</b>	<i>Pesticide Notification</i>

# August 2012

<i>S</i>	<i>M</i>	<i>T</i>	<i>W</i>	<i>T</i>	<i>F</i>	<i>S</i>
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b> Board of Education Meeting, 7:00 p.m.	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b> Board of Education Meeting, 7:00 p.m.	<b>29</b>	<b>30</b>	<b>31</b>	

**Initial Notification to persons in parental relation and staff pursuant to Section 409-h of the State Education Law**

**Dear Parent, Guardian, and School Staff:**

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The Malone Central School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- a school remains unoccupied for a continuous 72-hours following an application;
- anti-microbial products;
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designated biopesticides;
- the application of EPA designated exempt materials under 40CFR1 52.25;
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to Malone Central School District, P.O. Box 847, 42 Huskie Lane, Malone, NY 12953, 483-7804, fax 483-8914, Attention David Brooks.

**Request for Pesticide Application Notification**

**School Building**

**Name:**

**Address:**

**Day Phone:**

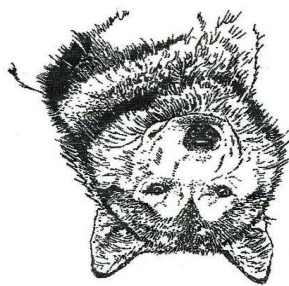
**Evening Phone:**

**E-Mail Address:**

Please feel free to contact Malone Central School District pesticide representative at: P.O. Box 847, 42 Huskie Lane, Malone, NY 12953, 483-7804, fax 483-8914 for further information on these requirements.

**DISTRICT DIRECTORY & TELEPHONE NUMBERS**

<b>District Offices</b>	<b>483-7800</b>	<b>BOARD OF EDUCATION</b>	
Superintendent, Wayne Walbridge	<i>option 1</i>	Wayne Rogers, President	483-7848
Central Office Administrative Asst., Jerry Griffin	<i>option 2</i>	988 County Rt. 24	
Business Administrator, Timothy Whipple	<i>option 3</i>	Malone, NY 12953	
Attendance Officer, Jerry Griffin	<i>option 2</i>		
District Treasurer, Cynthia Reyome	<i>option 4</i>	Arlie Collins, Vice President	483-1227
District Clerk, Cindy Brooks	<i>option 3</i>	1161 County Route 25	
Director of Pupil Personnel Svcs., Marice Bright	483-9487	Malone, NY 12953	
<b>Community School Offices</b> , Franklin Academy	483-7807		
Program Coordinator, Candace Gadway			
<b>Bus Garage</b>	483-7805	Stephen Dupree	481-5336
Transportation Supervisor, Dominic Barse		15 Westwood Drive	
<b>Maintenance Building</b>	483-7804	Malone, NY 12953	
Superintendent of B&G, David Brooks			
<b>Davis Elementary</b>	483-7802	Carol Hunter	483-3881
Principal, Lisa Dupree		25 Golf Course Road	
Assistant Principal, Kelly Finnerty		Malone, NY 12953	
<b>Flanders Elementary</b>	483-7803	Gordon Hutchins	483-5556
Principal, Kathy Seymour		109 River Road	
<b>St. Joseph's Elementary</b>	483-7806	Malone, NY 12953	
Principal, Keely Dunshee			
<b>Malone Middle School</b>	483-7801	Donna Kissane	483-8185
Principal, Robert Stewart		668 East Main Street	
Assistant Principal, Larry Nichols		Malone, NY 12953	
<b>Franklin Academy</b>	483-7807	Taina Marlow	481-5343
Principal, Jerry Griffin		393 Teboville Road	
Assistant Principal, Lori Tourville		Malone, NY 12953	
Director of Athletics, Eileen Kilcullen			
Dining Services Manager, Rick Wilkins			
<b>North Franklin Educational Center</b>		Heidi Miletich	483-6333
Occupational Education	483-5230	13848 State Route 30	
Special Education	483-1390	Malone, NY 12953	
<b>BOCES Central Offices</b>	483-6420		
Chief Executive Officer, Stephen T. Shafer		Derek Sprague	483-0121
		37 Westwood Drive	
		Malone, NY 12953	



# *2011-2012 Calendar*

# Malone Central School District

Malone Central School District  
P.O. Box 847  
Malone, NY 12953

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