

MALONE CENTRAL SCHOOL DISTRICT

P.O. BOX 847
MALONE, NEW YORK 12953

To Be Completed by School District Office

Resume _____

Degree/
Diploma _____

Certification/License _____

Application for Employment - Circle Those That Apply

Substitute Teacher

Substitute Teaching Assistant

School Nurse

Name: _____

Date: _____

Address: _____

Soc. Sec.#: _____

_____ Teacher Ret. #: _____

Phone No. (Home): _____ (Work): _____

Each applicant for substitute teacher/teaching assistant in the Malone Central School District will complete this form. Be sure the information provided is accurate, complete and legible. Please include the following documentation as part of your completed application:

- A copy of any degree program diplomas
- A copy of any teaching certification/License documents
- A current resume

I wish to be considered for the following substitute position(s)

Teacher _____ Teaching Assistant _____ School Nurse _____

Specific area(s) of preference: _____

You will be contacted if the District deems an interview appropriate.

Education:

School Attended	Dates	Major	Minor	Degree
(High School)				

Certification/License:

Certificate/License	State	Grade Level/Subject	Date Received

Experience: (List teaching experience first)

Employer/School District	Position	Dates	Contact Person

Please describe any experiences significantly contributing to your qualifications as a substitute teacher/teaching assistant.

References: Please list three references. These should include individuals familiar with your teaching ability or work performance.

Name:	Name:	Name:
Position:	Position:	Position:
Address:	Address:	Address:
Daytime Phone #:	Daytime Phone #:	Daytime Phone #:

Have you ever been convicted of a felony? yes _____ no _____

If yes please explain: _____

Return this application to:

Jerry Griffin
Central Office Administrative Assistant
Malone Central School District
P.O. Box 847
Malone, NY 12953

The Malone Central School District hereby advises the general public that it offers employment and educational opportunities without regard to sex, race, color, national origin, religion or disability.